

Constitution of the Manchester Inter-Varsity Club

1968 (as amended 4th October 1994, 17th October 2017 and 3rd February 2018)

Name

1). The name of the Club shall be “The Manchester Inter-Varsity Club” hereinafter referred to as “the Club”.

Objects

2). The objects of the Club are:-

(a) To provide opportunities for social, cultural and athletic activities among graduates and others of like interests, visiting and resident in Manchester and its environs;

(b) To promote and encourage activities for the furthering of the above aims, provided that such activities are not connected in any way with political, or religious, or radical bodies; and

(c) To provide facilities for its members visiting and temporarily resident in other places and for visitors and temporary residents from other Inter-Varsity Clubs in accordance with the Reciprocal Agreement of the Association of Inter-Varsity Clubs.

3). The Club, as a Club, shall manifest no political, religious, or radical opinions, or be connected with any political, religious, or radical body.

Membership

4). Subject to the provisions of Article 8, the following shall be eligible for ordinary membership of the Club:-

(a) Graduates of Universities, and past students of institutions considered by the Committee to be of equal Standing; and

(b) Other persons considered by the Committee to have similar tastes and interests.

5). The Committee may by resolution invite any person of standing to become an honorary member.

6). Past and present students of Commonwealth and Foreign Universities and past and present members of institutions mentioned in Article 4(a), if staying in Great Britain for a short period, may become temporary members on application to the Membership Secretary. No entrance fee will be charged to temporary members; subscriptions for temporary members shall be fixed by the Committee. The Committee may at its absolute discretion refuse to accept any person as a temporary member, or expel any temporary member without assigning a reason.

- 7).** Honorary and temporary members shall neither be qualified to vote at a General Meeting or to hold any office except that honorary members may be co-opted to the Committee. They shall be entitled to all other benefits and privileges of membership except as provided in Article 48.
- 8).** All applications for ordinary membership are subject to the approval of the Committee, who may take such steps as they see fit to determine the applicant's suitability for membership. Any person applying for ordinary membership who appears to the Membership Secretary to be suitable, may upon payment of the entrance fee (if any) and subscription, be granted the facilities of the Club (Subject to its rules) pending consideration of his application by the Committee. The Committee may at its absolute discretion refuse any application for membership without assigning any reason.
- 9).** The Committee shall determine the membership fee and shall publicise the information and its rationale to members by the end of November at the latest, for application in the following membership year (January to December). In setting the fee, the Committee should have regard to broadly meeting costs taking one year with another.
- 10).** All ordinary members, having paid the current subscription, shall be entitled to all the facilities afforded by the Club. They shall be bound by the Constitution, Standing Orders, and other rules of the Club and those of the activities in which they participate, or intend to participate.
- 11).** All applicants for ordinary or temporary membership shall, if required, produce evidence of the eligibility for membership as defined by Article 4 or 6.
- 12).** If any ordinary member shall fail to pay his subscription when it falls due, notice shall be sent calling attention thereto; his membership shall lapse two months after his subscription falls due.
- 13).** Any member may resign membership by giving the Membership Secretary notice in writing to that effect.
- 14).** The Committee may, if they think fit, invite any member to withdraw from the Club within a specified time and may at their absolute discretion give such member an opportunity of submitting his representations within that time. Failing such withdrawal, the matter shall be considered at a further meeting of the Committee and if two-thirds of the members of the Committee present vote for his/her expulsion he/she shall thereupon cease to be a member of the Club. All members of the Committee present at the Meeting may speak and vote on the matter.
- 15).** Upon a person ceasing to be a member of the Club, he shall forfeit all rights to claim upon the Club and its property and funds except for any claim notified to the Membership Secretary in writing at the time of resignation under Article 13 or 14 or within one month of the notice of expulsion being sent to him/her.
- 16).** Every member of the Club shall communicate to the Bulletins Secretary any change of his own address or that of his banker or agent and all notices posted to such address shall be considered to have been duly given on the day following the date of posting.
- 17).** No proceedings of the Club shall be invalidated solely because of the discovery thereto of offer of some accidental omission to give due notice.

Trustees

18). Property of any nature belonging to the Club may be vested in the names of not more than four trustees, who shall be appointed from time to time by the Committee.

19). Such property may be invested in or upon such trustee securities and upon such terms and conditions if any as the Committee shall in their absolute discretion think fit and in all respects as if the Committee were the sole beneficial owners thereof, or in or upon such shares, stocks, funds, other securities, investments and property, real or personal, freehold or leasehold, any part of the world, upon such terms and conditions if any as a General Meeting shall in its absolute discretion think fit and in all respects as if such General Meeting were the sole beneficial owners thereof. The Committee may in their discretion direct that any property may be vested only in the name or names of some of the trustees. The Committee or the General Meeting respectively may, from time to time, at their absolute discretion direct the trustees or a trustee, as the case may be, to sell, transfer, assign, vary, and transpose any of such investments and property.

20). The trustees shall in all respects act as required by the Club's General Meeting or its Committee and a copy of the minutes of the meeting signed by the Chairman and Secretary of the Club shall be conclusive evidence of their decisions. Any trustee may be removed from the office by a resolution passed at a General Meeting of the Club. However in the case of a lease a trustee cannot be relieved of his legal responsibilities unless the Committee can obtain a replacement who is accepted by the Landlord.

21). Each of the trustees shall be indemnified by the Club out of its funds and property from and against the consequences of any contract entered into or act or thing done or omitted to be done as such trustees or in any way in the discharge of his duties as a trustee.

22). The trustees shall be officio members of the Committee or any appointed Sub-Committee of the Club, shall have a vote on all such Committees, and shall receive minutes of all such Committee Meetings on request.

23). The trustees shall have the authority to request an Extraordinary General Meeting of the Club , which shall be conveyed by the Secretary as per Article 39.

24). A trustee may not be removed from office until the business of such an Extraordinary General Meeting has been transacted.

Management

25). The officers of the Club shall include a Chairman, Secretary, Treasurer, and Membership Secretary.

26). The officers of the Club shall be deputed to a Committee consisting of:

- (a)** The officers mentioned in Article 25
- (b)** Meetup Site Manager
- (c)** Website Manager

- (d) Events Co-ordinators (2 posts)
- (e) ebulletin Editor
- (f) aIVC Liaison Officer
- (g) Any members co-opted by resolution of the Committee in accordance with Article 27.

Any reference in the constitution to a deleted Committee post should be interpreted by the Committee in an appropriate way, pending a full revision of the constitution.

27). The Committee may by resolution co-opt additional members. At least two-thirds of the members present and eligible to vote must vote in favour of such resolutions.

28). (a) The Committee may appoint such Sub-Committees as they consider necessary or expedient and may depute to them or refer to them such powers and duties as they may determine. Such Sub-Committees shall periodically report their proceedings to the Committee and shall conduct their business in accordance with any directions which the Committee may give.

(b) The chairman, Secretary, and Treasurer shall be entitled to attend any Committee or Sub-Committee of the Club.

29). Any Committee or Sub-Committee may act despite any vacancy thereon.

30). The Committee shall have power to appoint, pay and dismiss such servants of the Club as they deem necessary, and may elect such servant a temporary member of the Club during his tenure of service or for such shorter time as they think fit.

31). The Committee shall make standing orders to govern their own meetings and those of Committees and Sub-Committees of the Club, and may make regulations governing the conduct of officers of the Club and the use of the Club facilities by members.

Elections

32). At the Annual General Meeting elections shall be held for;-

- (a) The officers mentioned in article 25;
- (b) Officers other officers mentioned in article 26; and
- (c) Honorary Auditor or Auditors.

33). All persons elected shall hold office until the successes are elected.

34). Any vacancies remaining from the Annual General Meeting or occurring during the year shall be filled by election at a meeting of the Committee. At least seven clear days' notice shall be given of all such elections.

35). All nominations must be signed by at least two members of the Club, and the consent of the nominee obtained. All nominees except Honorary Auditors must be ordinary members of the Club. Any member retiring shall be eligible for re-election, but no member shall serve in the same Committee post for a period exceeding three consecutive years.

Meetings

36). The Annual General Meeting shall be held in March in each year, the date to be fixed by the Committee and published by the Secretary at least one calendar month in advance.

37). The business of the Annual General Meeting shall include:-

(a) Reception of a financial report to include the audited statement of account for the preceding financial year;

(b) Reception of a report from the Secretary of the Club's activities during the previous year;

(c) Election of officers and representatives as laid down in article 32;

(d) Decisions on any motion of which fourteen days' notice have been given to the Secretary and which appears in the final Agenda of the meeting; and

(e) Any other business agreed to by the meeting may be discussed but no resolutions passed shall be binding.

38). The Agenda for the Annual General Meeting shall be distributed to reach members at least three clear days before the meeting.

39). The Committee may at any time order an Extraordinary General Meeting. The Secretary shall convene an Extraordinary General Meeting within twenty-one days of receipt of a written requisition, signed by at least twenty-five members stating the purpose for which the meeting is required, or within such longer period as it is stated in the requisition. The principal business of an Extraordinary General Meeting shall be stated in the notice of meeting which shall be circulated at least fourteen days before the meeting. Motions relevant to this business shall be submitted to the Secretary at least seven days before the meeting. The Agenda shall be available to members at least twenty-four hours before the meeting.

40). No business shall be discussed at an Extraordinary General Meeting other than that on the Agenda.

41). The Committee shall meet at least once every two months.

42). Not less than three clear days' notice shall be given of any Committee Meeting. The quorum for Committee Meetings shall be half the number of its members.

43). Minutes of all meetings shall be taken and shall be open to inspection by any member of the Club on application to the Secretary.

Constitution of Manchester IVC 1968 and as amended 1994, 2017 and 2018.

44). At all General Meetings of the Club every ordinary member of the Club present shall be entitled to one vote upon every motion and in case of an equality of votes the Chairman of the Meeting shall have a second or casting vote.

Accounts and audit

45). The financial year of the Club shall end on 31st December in each year, commencing with accounts made up for the period to December 31st 2017.

46). Honorary Auditor or Auditors elected at the Annual General Meeting shall audit the accounts at the end of the financial year before the Annual General Meeting.

47). No member shall, except for the services rendered at the request of Committee, on any pretence or in any manner receive any profits, salary or emoluments from the funds or transactions of the Club.

Dissolution

48). If at any General Meeting of the Club a resolution for the dissolution of the Club be passed by a majority of the members present, a poll of all ordinary members on that matter shall be held not less than one month and not more than three months thereafter. The result of that poll shall be communicated to ordinary members not less than one month after the poll is concluded. If such resolution be confirmed by two-thirds of those voting in the poll the Committee shall thereupon, or on such future date as shall be specified in such resolution, proceed to realise the property of the Club and after the discharge of all liabilities shall either deposit the residue with the Association of Intervarsity Clubs or divide the residue equally between five registered charities, as determined by the whole of the Committee.

Activities

49). There shall be a monthly activities meeting organised by the Activities Secretary to co-ordinate activities and produce the bulletin.

50). Any activity must be organised in conformity with the objects of the Club and must not unduly usurp or duplicate any functions of the Club or any other Activity.

51). Each Activity shall be run by an organiser. Such organisers may be removed or replaced by the Committee at any time if they deem it desirable or necessary.

52). The Activities of the Club shall be regularly reported to the Activities Secretary and shall be approved by the Committee.

53). Additional fees or subscriptions from members for Activities shall be fixed by the Committee if they deem it necessary or expedient.

54). Non-members may attend Activities at the discretion of the organiser, and subject to such conditions as the Committee may decide.

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Interpretation and amendment of the Constitution

55). The Committee shall be the sole authority for the interpretation of these Articles of the Constitution and of any regulations made thereunder and the decision of the Committee upon any question of interpretation or upon any matter affecting the Club and regulations made thereunder shall be final and binding upon the members.

56). These Articles of Constitution can be added to, repealed or amended by resolution of a General Meeting, the intention of which shall have appeared in the notice of or Agenda for the meeting, provided that two-thirds of the members present and eligible to vote, vote in favour thereof. Voting shall be of show of hands unless at least ten members demand a secret ballot.

57). Neither the Club or any member who organises, or whose name appears in the connection with any holiday, pastime, game, amusement, or event organised by, or under the auspices of the Club, or announced in the bulletin, shall be liable for any injury, loss, damage, or inconvenience caused by or during or following upon any accident, cancellation, delay, irregularity, deviation, defect in any vehicle, change in any transport service, war, strike lockout, weather, avalanche, quarantine, sickness, or act or default on the part of any transport service or hotel proprietor or any other person participating in such holiday, pastime, game, amusement, or event, or on the part of any of their servants or agents, or for any other mishap whatsoever whether to person or property or both.